

IDEAS TO CONSIDER WHEN HIRING THE BAND

Date of Engagement: _____

Play times: from _____ to _____

Type of Function: _____

Where will the event be held? _____

What Format or Party Theme do you have for your Event? _____

Will there be any toasts, speeches, or announcements planned? *(We can make any announcements you request or we can accommodate others who wish to do so).*

Name of Contact: _____

Address: _____

Home phone # _____ **Alternate phone #** _____

Email: _____

Will there be a cocktail hour? Yes _____ No _____

Do you want music to be played during cocktail hour? Yes _____ No _____

If Yes:

Solo piano/guitar _____ Duo piano, instrumentalist or vocalist _____

Trio: Piano, bass, drums _____ Dixieland Band _____ String Quartet _____

Full Band _____

Other _____

What Type of Music do you want to hear?

40s _____ Big Band _____

50s _____ Beach Music _____

60s _____ Ballads _____

70s _____ Country _____

80s _____ Rock and Roll _____

90s _____ Top 40s _____

Rhythm/Blues _____

What Type of Music do you NOT want to hear?

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Will your event be held in a gated community? Yes _____ No _____
(Call gate for band entrance)

Will there be a party in the same place before your function?
Yes _____ No _____ (Need to know in order to coordinate set up times)

Will the band be setting up equipment: Inside _____ Outside _____

If held outside, will a Tent/Covering be provided for the band? Yes _____ No _____

If held inside, will the band set up on a Stage? Yes _____ No _____

Is there a Loading Ramp available? Yes _____ No _____ Not Required _____

Is there an Elevator available? Yes _____ No _____ Not Required _____

Please list any Banquet Room Names or Numbers: _____

Is there a diagram of the room available for the band? Yes _____ No _____

Is the band included in any advertising? Yes _____ No _____
(Do you need any publicity information about the band?) Yes _____ No _____

Will food be provided for the band members? Yes _____ No _____
(Normally provided if guests are served dinner. A buffet line, deli tray or served sit-down dinner with non-alcoholic beverages are usually provided).

Is a separate changing area available for the band? Yes _____ No _____

The full orchestra needs a **stage at least 24 feet wide by 12 feet deep** and preferably on risers one or two feet in height above the ground.

A smaller and or ground-level stage will be considered but the CLIENT should insure as much staging area as possible.

CLIENT is to provide **two separate 115 volt dedicated AC circuits** on separate breakers, of **no less than 20 AMPS each** – for the exclusive use of the Orchestra.

In the interest of safety, if the musical engagement ends after 11:00 pm and is held more than 2 hour's driving time from Beaufort, South Carolina three to six hotel or motel rooms (depending on number of musicians needed) must be provided for band members at CLIENT'S expense.

If you hire a lighting or sound professional (or a Disc Jockey) for your event, please have them coordinate with the band leader and band sound man ahead of time.

The Band carries their own sound system, speakers, microphones, cords, amplifiers, CD player (for music played during band breaks), music stands, fronts and stand lights.

From time to time we have had requests from individuals to make a special "musical presentation" as a part of a program or wedding reception. The band makes every attempt to accommodate special requests; however, it may be easier on the presenter if he or she brought his or her own sheet music for the band, or karaoke CD to sing along with. In any case, prior coordination is a must.